



# PRAIRIE HILL Learning Center

17705 S. 12th, Roca, NE 68430 • (402) 438-6668 • A nonprofit educational corporation

***Nebraska's First Wind and Solar Powered School***

## **FINANCIAL INFORMATION AND POLICIES**

as of January 1, 2024

A non-refundable one-time registration fee of \$35 is due with the enrollment application following a PRAIRIE HILL tour. A \$350 Tuition Deposit is required once the start-date is determined (see the reverse side for more information about the deposit), and an annual fee of \$275 per child is due on May 1 of each year with a maximum amount of \$550 per family. This fee is prorated for mid-year enrollment.

The tuition fee is charged as a monthly amount for half days, full days, or extended days. A child may also attend a *consistent* combination of different time periods (i.e.: half days for three days per week and full days for two days per week). All combinations must be reviewed and approved by the classroom lead teacher(s).

The following table gives the exact fee amounts for the different programs.

**HALF DAY** – As our minimum program, each child is expected to attend at least this amount of time M-F.

<b><u>Educational Program</u></b>	<b><u>Times</u></b>	<b><u>Tuition Fee</u></b>
Young Children (ages 1.5-3 yr.)	8:30 a.m. - 12:00 noon	\$1,107/month
Primary (ages 3-6 yr.)	8:30 a.m. - 12:00 noon	\$915/month

**FULL DAY** - Includes family-style lunch and enrichment programs.

<b><u>Educational Program</u></b>	<b><u>Times</u></b>	<b><u>Tuition Fee</u></b>
Young Children (ages 1.5-3 yr. year-round.)	8:30 a.m. - 4:00 p.m.	\$1,324/month
Primary (ages 3-6 yr. year round)	8:30 a.m. - 4:00 p.m.	\$1,118/month
Elementary / Adolescent (Aug.-May)	8:30 a.m. - 4:00 p.m.	\$840/month

**EXTENDED DAY** - Includes breakfast, lunch, afternoon snack and enrichment programs.

<b><u>Educational Program</u></b>	<b><u>Times</u></b>	<b><u>Tuition Fee</u></b>
Young Children (ages 1.5-3 yr.)	7:30 a.m. - 5:00 p.m.	\$1,574/month
Primary (ages 3-6 yr.)	7:30 a.m. - 5:30 p.m.	\$1,318/month
Elementary / Adolescent	7:30 a.m. - 5:30 p.m.	\$1,040/month

**TUITION PAYMENTS:** All tuition must be paid on time by the first school day of the month. Late fees of \$25 will be applied if tuition is not paid after the fifth school day of the month. Any family experiencing financial difficulties is encouraged to have open communication as soon as possible with the executive director so payment plans can be arranged.

Any payee who fails to pay tuition for two months and does not have a payment plan in place will be notified in writing of the discrepancy and will receive an invoice with the accrued charges. The board of directors will be notified of the outstanding balance. The payee would then be required to attend a meeting with the executive director and a member of the finance committee before the end of the second month, in order to determine a payment plan and participate in a support process.

If responsible communication, updates, and/or satisfactory efforts of repayment are not evident, further action will be pursued by PRAIRIE HILL. This may include PRAIRIE HILL pursuing legal options such as filing a claim in small claims court or hiring a collection agency to attempt to collect the money owed to PRAIRIE HILL. If determined necessary, notification will be given to the child's resident home school, that PRAIRIE HILL is no longer responsible for the family's compliance with the Nebraska Department of Education Rule 14 (school compulsory attendance).

**TUITION REVIEW:** As a part of an on-going budgeting process, the Board reviews tuition fees and expenses. Tuition increases will be implemented as necessary to obtain a balanced budget and to continue to provide families with excellent Montessori-certified teachers as well as qualified assistants at PRAIRIE HILL. Elementary tuition increases go into effect at the start of their academic year (typically mid-August).